

PEACE LUTHERAN CHURCH
APPROVED Board Meeting Minutes
January 20, 2025

I. Call to Order: 6:32 pm by Mike Rupp at Peace Lutheran Church.

II. Members Present: Karen Dressel, Bill Helfritz, Jon Peterson, Cathy Rieckenberg, Mike Rupp, Tory Schmidt, and Pastor David Hanson

Absent: Marla Erickson

Others: Dan Nelson, Ted Pew, Norm Bauer, and Deb Wasser

III. Devotions: Done by Mike Rupp

IV. Open Forum: Norm Bauer and Deb Wasser from the Design Team gave an update on meetings with the various Ministry Teams. Tory Schmidt will be their liaison to the Ministry Board. Norm felt they would be done discussing with the Ministry Teams their needs by the middle of February.

V. Adopt Agenda:

Motion to approve Ministry Board Meeting Agenda as written. Karen D / Bill H / Carried

VI. Approval of Minutes

A. Approval of Ministry Board Meeting Minutes from December 16, 2024.

Motion to approve the December 16, 2024, Ministry Board meeting minutes as written. Jon P / Tory S / Carried

VII. Reports:

A. Financial Report:

Reviewed December Financials: Cathy reviewed the December financials and Finance Ministry Team minutes.

Motion to approve Financial Report as written. Karen D / Jon / Carried.

B. Pastor's Report:

Motion to approve Pastor's Report as written. Cathy R / Karen D / Carried.

C. Mark's Report:

Motion to approve Mark's Report as written. Tory S / Cathy R / Carried.

D. Ministry Team Reports

- Finance
- Outreach
- Worship & Music (December and January)

Motion to accept Ministry Team Reports as written. Jon P / Bill H / Carried

VIII. Old Business:

A. Covid Money – One-Time Income: Discussion on the money received from Employee Retention Tax Credit. Finance Ministry Team recommends using this income for one-time expenses of new Acolyte robes, four office computers, and sling/streaming expenses. Currently, the amount is \$36,367.36. The remainder of the amount will be put into the General Fund.

B. 2024 Year-End Surplus: There is a \$30,146.38 year-end surplus. Dan Cowger felt this was a result of increased budgeted giving and decreased budgeted expenses. The Finance Ministry Team recommends



the surplus be allocated to a Repair Maintenance Fund for the HVAC for \$15,000, add \$4,740 to the Rainy Day Fund, and the remainder to the General Fund.

Motion to follow the Finance Team recommendations of the 2024 Budget Surplus (\$15,000 to a Repair Maintenance Fund, \$4,740 to the Rainy-Day Fund, and the remainder to the General Fund) and the Employee Retention Tax Credit (one-time expenses of \$2,500 for acolyte robes, \$6,411 for four new office computers, about \$20,000 for Sling/Streaming costs (which could be more depending on installation), and any remainder to the General Fund). Karen D / Bill H / Approved

NEW BUSINESS:

- A. Annual Meeting Agenda: Discussed and added an update report on the Building Expansion. Bill Helfritz will be giving the Closing Prayer.
- B. Installation Sunday, February 2: The Ministry Board and Nominating Committee will be installed during worship on Sunday, February 2. There will be pictures following worship.
- C. Leadership Workshop: Discussion on the workshop and the agenda. Tory will be doing a presentation also on Friday evening. The agenda goes through Saturday so more can be covered. We will ask Sandy to do a meal sign again as she did last year. The Ministry Team Leaders will be invited for the weekend as well.
- D. February Meeting Devotions: Jon Peterson will do the February Ministry Board meeting devotions. We will work on the rest of the schedule at the next meeting.
- E. Will and Estate Planning Meeting – March 3rd at 6 pm: This will be a planning meeting and discussion on utilizing Estate Planning to include Peace, what this can do for Peace, and how Peace handles gifts from estates.

IX. Adjourn

Motion to adjourn the meeting. Bill H / Karen D / Carried. Adjourned at 8:11 pm

X. Closing Prayer

XI. Information:

- Next meeting February 17, 2025, | Executive Board Meeting February 13, 2025
- February Meeting Devotions: Jon Peterson
- February Communion Assistant / MB serving: Jon Peterson and Cathy Rieckenberg