

**PEACE LUTHERAN CHURCH**  
APPROVED Board Meeting Minutes  
September 16, 2024

**I. Call to Order:** 6:34 pm by Mike Rupp at Peace Lutheran Church.

**II. Members Present:** Karen Dressel, Marla Erickson, Bill Helfritz, Jon Peterson, Cathy Rieckenberg, Mike Rupp, Tory Schmidt and Pastor David Hanson

**Absent:**

**Others:**

**III. Devotions:** Done by Tory Schmidt

**IV. Open Forum:**

**V. Adopt Agenda:**

*Motion to approve Ministry Board Meeting Agenda as written. Karen D / Jon P / Carried*

**VI. Approval of Minutes**

A. Approval of Ministry Board Meeting Minutes from August 19, 2024.

*Motion to approve the August 19, 2024, Ministry Board meeting minutes as written. Tory S/ Bill H/ Carried*

**VII. Reports:**

A. Financial Report: Reviewed August financial report. Cathy went over the August Financials and the September Finance Meeting minutes. Also discussed, the possibility of having an informative meeting for the congregation and perhaps open to the community on estates/wills.

*Motion to approve Financial Report as written. Marla E / Karen D / Carried.*

B. Pastor's Report:

*Motion to approve Pastor's Report as written. Cathy R / Jon P / Carried.*

C. Mark's Report:

*Motion to approve Mark's Report as written. Karen D / Cathy R / Carried.*

D. Ministry Team Reports

- Finance
- Hospitality – Craft Committee
- Missions – August
- Worship & Music – August

*Motion to accept Ministry Team Reports as written. Karen D / Tory S / Carried*

**VIII. Old Business:**

A. Review Policies:

1. Key Use Policy (PLC-P0006): Revised the policy and will write up the changes and present it to the Ministry Board in October. Went through the list of key holders. Sandy will send out an email to each key holder and request verification of their number. Also will mention if they no longer require the key, to return it to John Weinzierl or the office.
  2. Memorial Donation (PLC-P0010): Revised this policy and will write up changes to present to the next Ministry Board meeting in October.
- B. Calling Members: The directory was divided among the Ministry Board members to call and to check how our Peace members are doing. Jon will send out a template for any members to use when calling. The new directory was divided: Mike-pages 1-3; Marla-pages 4-6; Tory-pages 7-9; Jon-pages 10-13; Cathy-pages 14-17; Karen-pages 18-21. Mike R will make an announcement at a church service that Ministry Board members will be calling everyone just to check in. If anyone does NOT want a call, they can reach out to a Ministry Board member and let them know.
- C. Ministry Team Reminder/Check In: Ministry Board members need to check in with their teams to see if there are special projects or items they need for budget 2025 and also to remind them of the Ministry Fair October 27<sup>th</sup>.

#### **IX. NEW BUSINESS:**

- A. Capital Campaign Meeting Review: Mike reviewed. Discussed that pledges would always be taken. A discussion on the next team needed, a “design team” depending on what the congregation decides about moving forward.
- B. Growth with Personnel: Discussed. With the future of Peace possibly going into 2 services, the need for a Director of Music/Worship/Technology was discussed. This would be a part-time position going into a full-time position. Pastor is going to find the salary range for this position and further discussion will be held at the October meeting.
- C. Small Group: Discussion on doing small group Ministry teams. These can be anything the “group” wants it to be. A Director of Small Group Ministry would also be a possibility for future personnel needs.

#### **X. Adjourn**

*Motion to adjourn meeting. Cathy R / Marla E / Carried. Adjourned at 8:55 pm*

#### **XI. Closing Prayer**

#### **XII. Information:**

- Next meeting October 21, 2024, | Executive Board Meeting October 17, 2024
- October Meeting Devotions: Jon Peterson
- October Communion Assistant / MB serving: Bill Helfritz and Cathy Rieckenberg